AUSAE FELLOW APPLICATION

OVERVIEW

The AuSAE Fellows Programme is intended to honour persons who have rendered appreciable and outstanding service to the Not for Profit and Charitable sectors, probably over a number of years, but not excluding those whose contributions have been significant although over a shorter period. The bestowment of Fellow status is a privilege and the names of the Society's Fellows are held in high esteem.

When you become a Fellow of the Australasian Society of Association Executives you are able to use the FSAE post-nominal after your name. A post-nominal is recorded immediately after your name. Eg: Jane Smith FSAE. AuSAE post-nominals are recognised and respected within the sector and demonstrate your commitment to professional development.Post-nominals are used with referring directly to the individual, such as in signature lines and contact names. We recommend using the post-nominal when applying for a new job, add it to your email signature and your business card. You can use it proudly in all professional contexts.

AUSAE's FELLOWSHIP CRITERIA:

The conferment of Fellow status is the decision of the Board of AuSAE. The process for approving Fellows is based on a peer review process that rewards those of high standing and experience who have a commitment to long term volunteer service, their members/stakeholders and AuSAE. To be eligible to apply to use this post-nominal you need to meet the following criteria:

- A minimum 5 years leadership experience as a Chief Executive/Senior Executive of a not-for-profit organisation, OR
- Have served or supported the not-for-profit sector as a stakeholder for a minimum of 5 years
- Have exhibited experience in a range of positions and demonstrates reliability
- Be seen as an AuSAE member of high standing and experience
- Have contributed to or attained distinction in a project or as an individual
- Have promoted not-for-profit sector as a career pathway

From time to time, the AuSAE board will extend an invitation to individuals who are held in high regard within the sector for either their long term commitment to the not-for-profit sector and/or an exceptional achievement.

APPLICATION:

To apply please complete the following application form 2015. Please note:

- The AuSAE board reviews Fellow applications twice yearly (June and October)
- Self-nominations are acceptable
- Nominations have a non-refundable $55 (including Australian GST) lodgment fee
- Current AuSAE membership is required to maintain your Fellow status
- Fellow status is retained and doesn't lapse (when AuSAE membership is current, but cannot be promoted unless you are a current financial member)
- If you retire from the sector, you can become an 'Retired member' and retain your Fellow status
- If you leave the industry Fellows may provide (if appropriate) mentoring/support/ambassadorial roles to AuSAE and the AuSAE community.

For more information contact AuSAE on 1300 764 576 or write to info@ausae.org.au

PROCESS

STEP 1:

Please complete attached Fellowship Nominations form and attached the relevant documentation. Completed Fellow Application Form

☐   An attachment addressing each of the eligibility criteria

☐   A 150 word bio (to be used in promotion should your application be successful).

☐   A profile photo of yourself (to be used in promotion should your application be successful)

STEP 2:

Forward your completed application andpayment to:

EMAIL: info@ausae.org.au
FAX: 07 3319 6056
MAIL: AuSAE, Suite 2, 67 Astor Terrace, Spring Hill, QLD 4000 Australia

STEP 3:

The conferment of AuSAE Fellow status is the ultimate domain of the AuSAE Board of directors. The AuSAE secretariat administers the lodgment of Nominations and provides the AuSAE Board of directors with a twice yearly list. The Board after consideration make announcements at the AGM (June/July) and end of year Board Meeting (October/November). Please note that Fellow numbers are capped at no more than 10% of total AuSAE members. Candidates will be advised of the outcome and, if eligible, advised when the presentation will be made.

APPLICATION FEE

A non refundable application fee of $55.00 (incl. GST) is required to apply for AuSAE Fellowship (Post-nominals). This can be paid via:

☐   **Electronic Funds Transfer:** Westpac BSB 033-039 Account Number 546 669 (if outside Australia please use Swift Code WPACAU2S)

☐   **Cheque:** Made out to Australasian Society of Association Executives (Australian cheques only) to Suite 2, 67 Astor Terrace, Spring Hill, QLD 4000 Australia

☐   **Credit card:**   (please circle)   Visa   MasterCard

Card number

Expiry date   Amount payable $ 55.00

Name on card   CSV Number

Authorised signature

FELLOWSHIP ACCREDITATION NOMINATION FORM

Title		Given Name/s	
Surname			
Organisation			
Position			
Postal Address			
Email			
Landline		Mobile	

If the space provided is insufficient, please feel free to attached additional information.

ASSOCIATION EMPLOYMENT HISTORY		
Association	Position	Length of Service

TERTIARY QUALIFICATONS	
Institution	Qualification

ASSOCIATION MANAGEMENT QUALIFICATIONS	
Course	Year

PROFESSIONAL ORGANISATION MEMBERSHIPS	
Organisation	Number of Years

ASSESSMENT CRITERIA

Please attach your answers to the following questions and submit with this application form. Please note that answers to each questions should be no longer than a single spaced A4 page (10 point) in length.

1. Describe how you have served or supported the not-for-profit sector.

2. Describe how you have exhibited experience in a range of positions.

3. Describe how you have contributed to, or attained distinction, in a project or as an individual.

4. Describe how you have promoted the not-for-profit sector as a career pathway.

SIGNATURE

I wish to apply for AuSAE Fellow status. I confirm that all the information provided in my application is true and correct. I understand that the provision of incorrect information may result in the denial of my Fellowship Application or the revocation of my Fellow status.

Applicant Signature: _____

Applicant Full Name: _____

Date: _____

AuSAE Protocols

Date of Receipt
Checked for Completeness/Actions to be taken
Board Review Date
Board Decision