

## CANDIDATE INFORMATION STATEMENT

The Australasian Society of Association Executives (AuSAE) continues to grow in strength and reputation. This is due in part to the tone set by the Board which, is comprised of a group of passionate people dedicated to excellence in Association Management.

AuSAE is looking for committed members with skills and experience in governance and strategy to join the Board of Directors to promote best practice and strategic sustainability of the organisation across Australia and New Zealand.

Being a Director of AuSAE is an engaging and rewarding experience which enables you to work with a diverse group of colleagues together with the CEO to contribute to:

- maintaining sound governance
- driving the strategic direction and business planning of AuSAE
- providing broad direction to staff responsible for providing services to AuSAE members
- participating in entrepreneurial projects relating to governance, policy or strategic initiatives

Directors' terms are for two years commencing at the AGM, with a limit of 3 consecutive terms. The Board meets approximately 10 times per year. Most meetings are conducted by teleconference for a maximum duration of 1.5 hours, however 3-4 per year Directors attend a 1 - 1½ day face to face meeting in a capital city.

Directors are covered under AuSAE's association liability insurance policy and for personal injury while attending meetings and functions on behalf of AuSAE.

The 2018 AGM will be held in Adelaide on 28 May at 4pm, prior to the commencement of the annual conference. Whilst attendance at this meeting is not compulsory, it is desirable.

To check board composition, election and your eligibility please refer to the AuSAE Constitution at [www.ausae.org.au/Constitution](http://www.ausae.org.au/Constitution)

The board are seeking nomination from candidates with the following skills and attributes:

- **Leadership** – Knowledge and experience in leadership including the management of change and providing leadership as part of a governance team. An understanding of leadership in associations and an appreciation of the board / CEO relationship.
- **Corporate governance** – knowledge and experience of the governance function.
- **Commitment** - A demonstrated commitment to AuSAE
- **Strategic ability** – The ability and experience to understand the needs of members and to envision a range of future actions and opportunities to further the interests of AuSAE and its members.
- **Financial management** – an understanding of the financial analysis and management necessary to provide appropriate stewardship of AuSAE.
- **Risk Management** – knowledge and experience in understanding and managing risk.
- **Commercial experience** – experience in the business activities of associations.
- **Knowledge** - A sound knowledge of association management issues.

In addition to the above technical skills and attributes, the board are also seeking persons with personal qualities of Integrity, highly developed interpersonal and communication skills, a passion for Associations, Acumen and the willingness to contribute.

### **Nominee statement**

In your nominee statement, on the following pages, the Board encourages you to identify your particular knowledge, skills and experience relevant to actively contributing to the next phase in the governance and strategy of AuSAE as outlined in the desired skills.

Please type your responses in each of the boxes on the following pages. A total of no more than 500 words is permitted across all four (4) questions. Your nominee statement will be included in the election papers distributed to members.

The board reserves the right to bring to the attention of members any material misstatement or omission in your nomination.

**Nominee Statement for the Board of AuSAE 2018 – 2020**

About what I could contribute to the leadership and management of AuSAE as part of a governance team.

About my experience in and passion for Associations and their advancement.

About my understanding of the governance function of the Board and experience at Board level.

About my experience and commitment to AuSAE and its members