

## BOARD KPI's - Example only

It is an integral part of the evaluation of the Board's performance effectiveness that the Board adopts a set of annual key performance indicators by which it evaluates its effectiveness each year.

Agreed Board KPI	KPI Met? (Yes/No)	Comments (e.g. How was KPI achieved, and how effectively?)	Resulting new KPI for next year?
<b>GOVERNANCE</b>			
<b>KPI 1:</b> The board will review the role and mandate of the nominations committee at the September board meeting annually.			
<b>KPI 2:</b> The board will review the board induction program needs following each AGM.			
<b>KPI 3:</b> The Board will conduct a board evaluation process every second year the first being in 20xx commencing in <i>'July'</i> for board review in <i>'September'</i> incorporating Board, individual Director and Chair evaluation.			
<b>KPI 4:</b> The Board will review the Risk Register with a view to mitigating high risk items.			
<b>KPI 5:</b> The Chair will implement the CEO performance review annually ( <i>'January'</i> )			
<b>KPI 6:</b> Compliance with appropriate legislation (Financial reporting, OH&S, privacy, human resources and all other application legislation and regulation) will be monitored by exception at each board meeting.			
<b>FINANCIAL</b>			
<b>KPI 7:</b> The quarterly accounts will be reviewed by the board at each quarterly meeting.			
<b>KPI 8:</b> New business opportunities will be assessed on a ROI, Capacity and membership benefit.			
<b>MEMBERSHIP</b>			
<b>KPI 9:</b> The board will review the bi-annual membership satisfaction survey results with a view to alignment of operations strategies.			
<b>STRATEGY</b>			
<b>KPI 10:</b> The board will monitor and adjust as appropriate the annual strategic directives.			
<b>KPI 11:</b> The board will review policy recommendations from staff and members with a view to determine the society's position (if any).			

# Governance Compliance Calendar - Example only

In order to assist the Board in managing the many regular obligations it has at law or as a result of its own policy decisions, or legal agreements or industry standards, the Board has adopted the use of a governance compliance calendar. This calendar is approved annually in advance by the Board to ensure that matters for consideration by the Board throughout the year are tracked and scheduled on the Board's agenda for consideration/discussion as required.

Review item	Review Period	Responsibility	Status	☑	Month												
					J	F	M	A	M	J	J	A	S	O	N	D	
Review and approve Compliance Calendar	Annual in January. Quarterly monitoring	CEO/Board		<input type="checkbox"/>	█				█		█			█			
Review role and mandate of nominations committee	Annual: October	Board		<input type="checkbox"/>						█							
Review board induction requirements	Annual: April	Chair/Board		<input type="checkbox"/>				█									
Board Evaluation conducted.	Every 2 years: Commences July for October	Chair/Board	20xx next review	<input type="checkbox"/>							█			█			
CEO Performance Review	Annual: Commences January	Chair		<input type="checkbox"/>	█												
Board/CEO authorities, responsibilities and delegations	Annual: April	CEO/Board		<input type="checkbox"/>				█									
Review of Risk Register	Quarterly monitoring	CEO/Board		<input type="checkbox"/>	█			█		█			█				
Monitoring of Legislation Compliance	Quarterly monitoring	CEO/Board		<input type="checkbox"/>	█			█		█			█				
Strategic plan	Annual strategy meeting: January	CEO/Chair		<input type="checkbox"/>	█												
Annual budget	Set annually in December	CEO/Treasurer		<input type="checkbox"/>													█
Monitoring of Financials	Quarterly monitoring	CEO/Board		<input type="checkbox"/>	█			█		█			█				
Assessment of new business ventures	Ongoing as required	CEO/Board		<input type="checkbox"/>	█												
Staff satisfaction survey	Annually prior to CEO review	Chair		<input type="checkbox"/>													█
Preparation and signing of annual financial statements	Annual: Prior to AGM (April)	CEO/Board		<input type="checkbox"/>			█										
Conduct AGM	Annually: April	CEO/Board		<input type="checkbox"/>				█									
					J	F	M	A	M	J	J	A	S	O	N	D	